

## Ellsworth Elementary Updates

(Changes effective January 5, 2018)

- ❑ Breakfast will be available for morning 4K students from 7:45 - 8:00 a.m. Students that eat school breakfast can enter the building at 7:45 a.m.
- ❑ Parent drop off time for those that drive is 8:00 a.m. Children can come as early as 7:45 a.m. for outside recess. All students enter the building at 8:00 a.m.
- ❑ The instructional start time of the morning class is 8:05 a.m. and ending at 11:05 a.m. The instructional time for the afternoon class begins at 12:25 p.m. and ends at 3:25 p.m.
- ❑ The only option for parents to enter the building is through the main office. 4K parents can drop off at the separate 4K / 5K entrance but cannot enter the building at that door. This is a change from what parents do now with walking their child to their classroom. School policy is that parents do not go into the building with their child/children. If you need to speak to a teacher or drop off a birthday treat in the 4K neighborhood, please make arrangements with the teacher beforehand and plan to check in at the office first.
- ❑ For the morning class if you are a parent that drops off and arrive after 8:00 a.m. you will need to come through the main entrance. For the afternoon class if you arrive after 12:20 p.m. please go through the main office.
- ❑ The PKC Wrap Around will be offered at the new school as it is now at Lindgren. The PKC classroom is located in the 4K / 5K neighborhood. Students will have the option of purchasing lunch through Foodservice. As we now have staff that will be with this group for lunch, they will have assistance in getting trays and eating with the PKC kids. Note, if your child attends PKC before school starts they will enter into through the cafeteria and then move to the PKC Wrap Around room at 8:00 a.m. If your child attends after school PKC they will walk from the 4K Wrap Around room to the cafeteria at 3:25 p.m.
- ❑ If you have a bus change you must call the main office before 10:30 a.m. You can call later to have your child stay at PKC or parent pick up, however, calls after 10:30 a.m. are strongly discouraged. For the afternoon class bus changes must be called in by 2:30 p.m. Changes will not be accepted after that time. Our preference is always that you send a note to the classroom teacher.

**Please remind Grandparents and other special guests that the 4K holiday program is held at the HIGH SCHOOL**

**Tuesday, December 19th (10:00 a.m. / 1:30 p.m.).**

**Refreshments are provided after the program. We will send home information on parking in advance of the program.**

## November 1st Information sent home

- ❑ Reminder - No School on Wednesday, November 22nd
- ❑ Last day of school at Lindgren Early Learning Center is Wednesday, December 20th
- ❑ First day of school at Ellsworth Elementary is Friday, January 5th
- ❑ 4K Christmas Program is **Tuesday, December 19th** (morning class 10:00 a.m. and afternoon class 1:30 p.m.). The program is held at the Ellsworth High School (cafeteria). We will send home information on parking in advance of the program.
- ❑ Again this year Lindgren staff are adopting a family for Christmas. We get many questions of ways people can help! These are common items we purchase for families to include with other Christmas gifts. Any of these items can be dropped at the Lindgren Office anytime. Your help is greatly appreciated!
  - New Pillows, Bath Towels, Blankets & Sheets (Twin and Queen)
  - Arts, Crafts, Paints & Drawing Supplies
  - Hair Pretties, Binders & Barrettes
  - Chapstick & Lipgloss
  - Gift Cards: Target, Nillsens, EconoFoods, Wal Mart, Gas Cards or Grocery
  - Canned Food, Non perishable items like granola bars, cereal, crackers, pasta, etc.
  - New Laundry Baskets & Laundry Detergent
  - Shampoo, Toothbrushes, Toothpaste, Lotion & Soap
- ❑ 4K students will be touring the new school in December. We will send home details on these visits as the date gets closer. We are still operating with the information that the project is on time which means it would be turned over to the school district at the end of this month. That allows December for furniture delivery, tours and other preparations.
- ❑ We expect bus route information to be sent home very soon. You will receive a letter with pick up and drop off estimates along with the bus route number and driver name.
- ❑ **Save the Date!** Parent - Teacher conferences will be held **Thursday, January 4th** at Ellsworth Elementary. This will be an opportunity for you and your child to see the finish classroom, learn about parent drop off and pick up and visit with your child's teacher. More information will be sent home in December.